

# Jefferson County Community Network

*"Working together to help children, youth and families succeed"*

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## DRAFT Meeting Minutes

Thursday, October 6, 2011 ☆ 12:00-1:30pm  
Jefferson County Public Health-Pacific Room

Attendees: Julia Danskin, Cynthia Koan, Carrie Ehrhardt, Catharine Robinson, Louise Huntingford, Bruce Marston, Anji Scalf

Guests: Kelly Matlock, Anna McEnergy

Program Manager: Anne Dean

Chair, Cynthia Koan, called the meeting to order at .

### I.      **Introductions**

### II.     **Changes to the Agenda**

### III.    **Public Comments/From the Floor/Announcements**

- "Girls Night Out" will be held on Thursday, October 6 from 11am to 8pm. Proceeds benefit the breast/cervical cancer testing for local women in need

### IV.    **Approval of the June, 2011 Meeting Minutes** (pages 3-4)

- **Vote Required: M/S/A Catharine/Julia/All**

### V.     **Old Business**

- Family Policy Council – DVR Project Mentor Anna McEnergy
  - Statement of Work (pages 5-8)
  - Pre and Post Tests (pages 9-11)
  - Updates on pilot-to-date
  - Jefferson County Work Café coming up!

Shared information, job skills checklist, want to find ways to sustain this new valuable program.

- Cohort 1 w/Division of Behavioral Health and Recovery (DBHR) Updates & Plans Kelly Matlock
  - *Communities That Care* training beginning October 25<sup>th</sup> for coordinators (w/DBHR staff & Rick Cady)
  - *Key Leader Orientation* scheduled for January 26, 2012-Save the dates going out in November and December. Online registration available at [www.jeffcocommunitynetwork.org](http://www.jeffcocommunitynetwork.org)
  - *Community Board Orientation* scheduled for February 22-23, 2012-Save the dates going out in January
  - PRI Flyer & Press Release (pages 13-15)
  - Starting to call cohort 1 "PRI" only

### VI.    **New Business**

- The future of the JCCN & Budget Updates Anne Dean
  1. DRAFT (#4...) 2011-2012 Budget (page 17)
    - **Vote Required: Approved as presented M/S/A Catharine/Carrie/All**

- Future Meeting Dates Anne Dean
  - Frequency? Structure? Day of the Week? Lunch?
  - Due to the workgroup meetings and many activities of FPC/DVR grant, PRI and *Communities That Care*, and ACEs Workgroup, the whole board will meet at a minimum of quarterly
  - The next board meeting will be held on Wednesday, January 11, 2012 at 6pm, Jefferson County Public Health Pacific Room. Dinner will be served.
  
- Pegasus (Systems Thinking) Conference, October 31-November 2<sup>nd</sup>, Seattle Cynthia Koan
  - Regional Event, November 2<sup>nd</sup>, Seattle (page 19-20)
  
- Workgroups for Board Members (page 21) Anne Dean
  - **Communications (Anji Scalf/Conner Daily)**
    - Website, *Healthy Youth News*, PT Babies/PT Kids, Press Releases
    - How do we want to share our messages? What changes need to be made? Who likes to work with the media?
  - **Prevention Redesign (PRI) (Carrie Ehrhardt, Julia Danskin)**
    - Work on the PRI Project for Port Townsend School District
    - Involvement with *Communities That Care* process/Healthy Youth Coalition
  - **Project Mentor/Work Café (Julia Danskin)**
    - Can we do more with Project Mentor? How do we continue this work?
    - Creation/implementation of the Work Café to be held in November/December
    - Evaluation of the projects
  - **ACEs/"Our Kids: Our Business"/Meth Action Team (Anji Scalf, Louise Hungtingford)**
    - We want to create a common language and shared understanding of Adverse Childhood Experiences (ACEs) across community systems that support children and families. Three prong approach: Schools, Healthcare and Youth Serving Organizations
    - MAT funding may come back... Do we merge Adverse Childhood Experiences work with Drug Endangered Children Work?
    - April is just around the corner... What do we do with OKOB this year?  
We are looking at an opportunity to make ACEs education and creating a shared language around ACEs as the focus of OKOB this April, that also has possible FUNDING!
  - **Recruitment/Board Development (Cynthia Koan)**
    - Bring on more awesome board members to add to our already awesome group!
    - Create training/board development opportunities

## VII. **Administrative Business**

- Photos! Taking pics of ALL board members Anne
  
- Financial Status Report: Anne
  - Current Budget-to-Actual (JCPH has not provided information yet)
  - Year End for Fiscal Year 2010-2011

**Please Mark Your Calendars! Future Meetings:**  
**Network Board: January 11, 2012, 6pm, Jefferson County Public Health**  
**Key Leader Orientation: January 26, 2012**